



Health Sciences North
Horizon Santé-Nord

Board Governance

**Expression of Interest for serving on the
HSN Board of Directors**

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Thank you for your interest in advancing the mission of Health Sciences North as a governance volunteer. We respectfully ask you to complete this form to assist our Governance and Nominating Committee to fulfill the difficult task of selecting candidates for nomination whose experience, skills, and personal attributes best meet the identified needs of our organization in this election year.

1. Instructions

Please complete this form and submit it with a copy of your current resume or a brief biographical sketch by mail, fax or email to the following address:

Mail: Chair, Governance and Nominating Committee
Health Sciences North/Horizon Santé-Nord
c/o Christine Hryciw, Corporate Governance Liaison
41 Ramsey Lake Road, Sudbury, ON, P3E 5J1

Email: chryciw@hsnsudbury.ca

Fax: (705) 523-7115

Questions: Call (705) 523-7114 or visit our website at www.hsnsudbury.ca

2. Applicant Contact Information and Additional Details

Name	First:	Surname:		
	Occupation/Title:			
Address	Business:			
	Home:			
	Preferred Address:	☐ Business	☐ Home	
Telephone	Business:	Home:	Mobile:	
	Preferred Telephone:	☐ Business	☐ Home	☐ Mobile
Email	Business:		Home:	
	Preferred Email:	☐ Business	☐ Home	
Languages Spoken	☐ English	☐ French	☐ Other:	
Criminal Reference Check	Have you ever been convicted of a criminal offence for which you have not received a pardon? ☐ No ☐ Yes (If yes, please provide details)			
COVID-19 Vaccination Status	Effective November 26, 2021, the HSN Board of Directors approved a requirement that all members of the Board and its committees be fully vaccinated for COVID-19 (defined as two doses), excluding those with a medical exemption accepted by HSN's Occupational Health and Safety Department.			

	Are you fully vaccinated for COVID-19? ☐ Yes ☐ No (If no, please indicate whether you have a medical exemption)
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3. Eligibility Criteria and Conditions of Appointment

Each Director must:

- a) be at least 18 years of age
- b) must not have a status of bankrupt

Each Director will offer:

A Time Commitment

- Ability to commit the necessary time for Board meetings, committee meetings, plenary sessions, events and meeting preparation (an average of 10 to 15 hours per month)

A Willingness to Participate in Board Orientation and Continuing Education

- Commitment to learn

An Understanding of Governance

- Ability to add value to the organization
- Ability to discern the role of governance versus management
- An understanding of the roles and responsibilities of a Board and a Director
- Integrity
- A willingness to act on, be accountable for and publicly support Board decisions
- Ability to be and/or be seen as free of actual or perceived conflicts of interest

Informed Judgment

- Provide knowledge, experience and perspective
- Provide wise counsel and ask relevant questions at a strategic level
- Consider and reconcile different perspectives and viewpoints and foster systems thinking
- Offer expertise in a specific area (e.g. human resources, accounting, construction)
- Possess a level of financial knowledge (understanding financial statements)

A Willingness to Serve

- Respect other Board members and their views
- Ability to work as a team
- Enthusiasm for the role and its demands

Effective Communication Skills

- Contribute to Board and committee meetings
- Ability to listen effectively
- Ability and willingness to express a dissenting opinion in a constructive manner
- Objectivity and ability to resolve challenging issues
- Ability to link with external networks and a broad range of contacts to promote the Board and to serve as an ambassador

A Conflict Free Presence

- Shall not be a member of the Credentialed Professional Staff other than the members of the Medical Staff appointed to the Board pursuant to the *Public Hospitals Act*;
- Shall not be an employee of the Corporation other than the Chief Executive Officer and the Chief Nursing Executive;
- Shall declare any real or perceived conflict of interest

4. Conflict of Interest Disclosure Statement

Directors must avoid conflicts between their self-interest and their duty to the corporation. In the space below, please identify any relationship with any individual, business or organization that may create a conflict of interest, or the appearance of a conflict of interest, by virtue of being appointed to the Board.

5. Knowledge, Skills, Abilities and Experience

Based on your understanding of the roles and responsibilities of the Board of Directors and individual Directors and the Guidelines for Selection of Directors please outline the reasons for your interest in serving on the Board.

Previous Governance Experience

Please identify previous Board governance experience.

The Board seeks a complementary balance of knowledge, skills, abilities and experience. Please indicate your knowledge, skills and experience for each category.

- | | |
|--|---|
| ☐ Education / Academic Institution | ☐ Quality and Risk Management |
| ☐ Financial Expertise | ☐ Government Relations |
| ☐ Professional Accounting Designation | ☐ Governance |
| ☐ Research | ☐ Construction / Design Management |
| ☐ Knowledge of Health Care System | ☐ HR Management / Labour Relations |
| ☐ Business Management Complex Corporate Environment | ☐ Communication / Information Management |
| ☐ Legal | ☐ Strategic Planning |

6. Please indicate (✓) if there are areas of Board activity /responsibility that are of particular interest to you:

- | | | |
|----------------------------------|-------------------------------------|---|
| ☐ Finance | ☐ Quality | ☐ Strategic Planning |
| ☐ Audit | ☐ Governance | ☐ Capital Planning |

7. If a position is not available to fulfill your interest to serve on our Board, would you be open to serving on a committee of the Board?

☐ Yes

☐ No

8. Please list three references and contact information

Name	Phone Number	Email Address
1.		
2.		
3.		

9. Declaration

By submitting this application, I declare that:

- a)* I meet the eligibility criteria and accept the conditions of nomination as described.
- b)* I certify that the information in this application and in my resume or biographical sketch is true.

Signature

Date